**Branch Leadership Committee**

Meeting Minutes

Date: April 17, 2019

Time: 6-8:30pm

Location:   Zoom Conference Call

Attendance: Jerry Logan (KIT), Peter Hendrickson (SEA), Krissy Fagen (BHM), Marko Pavela (OLY), Cheryl Talbert (FTH), Cindy Hoover (Global Adventures), Eric Linxweiler (VP), Sara Ramsay (Staff), Becca Polglase (Staff), Tony Tsuboi (Safety). Not present Elaina Jorgensen, (EVT), Jim Paxinos (TAC)

Minutes:

* 6-6:30pm | General Sharing. Budget development request for more context to support call for greater net margin for FYE2020 and for statement about volunteer recognition and reward to be provided by Program Center in FYE 2020.
* 6:30pm | Open Meeting
* [Trail Running Standards](https://docs.google.com/document/d/1u7nbmswdAZCHlG1rnYfzedR9ufyvHi4_JLwi6Jrq_2Y/edit?usp=sharing) -
	+ Approved, with recommendation for better definition of pace.
* [Hiking Standards](https://docs.google.com/document/d/17WKcKjqTqe5zox-2rtQViQsB6O7vcrYUf-bz6rQCh6U/edit?usp=sharing) -
	+ Approved, with recommendation for to consider BLC questions in document at next round of updates.
* Global Adventures -
	+ Cindy noted concern about trips being listed that border on being (or clearly are) Global Adventures, even though they haven’t gone through the GA process.
		- Make sure all branch chairs are aware of GA policy.
		- Is the definition clear?  Is the cost clear?
		- Are simple costs (day use at a pool, campground fees) clearly understood?
		- Examples to consider:  Climbing trip to Denali?  Red Rocks?
		- Fine-tune policy so that we’re not inadvertently capturing non-GA trips under the definition of GA.
* Leadership Development Series (Sara)
	+ 13 Sessions planned org wide Winter/Spring 2019
	+ Nearly 200 unique participants across branches
	+ In general - everyone appreciates these opportunities. Cheryl posed the question about how Branch Chairs feel about whether activities should consider Outdoor Leadership requirements for all new leaders
	+ Tony - we should come up with standard requirements. Perhaps this curriculum could be delivered in multiple evening sessions offered at many locations.
	+ Who are the right people to define leadership curriculum? Who is “we”?
	+ Peter - is there a small group who would like to meet between now and the next meeting to brainstorm?
	+ ACTION ITEM - Eric will put together a framework to carry this discussion forward.  There seems to be lots of need and options, and a need to come forward with actionable items.
* Essential Eligibility Criteria (EEC) and Service Animal Policy (Sara)
	+ Sara shared EEC *GUIDELINES* and Service Animal *POLICY* (note difference in title).
	+ Complimentary to Member Code of Ethics
	+ Work with staff when requests come in.  Don’t deny without consulting staff first!
	+ Service animals count (*only* dogs and miniature horses).  Emotional Support animals, or any other animals, don’t apply.
		- Branch chairs would like a one-pager or blog post to share with their volunteers
* Facilitated Access Permitting (Sara & Becca)
	+ New resources for leaders under Volunteers tab:
		- [Facilitated Access Permitting](https://www.mountaineers.org/volunteer/leader-resources/land-manager-resources/facilitated-access-permitting)
			* [Parking Passes & Wilderness Restrictions](https://www.mountaineers.org/volunteer/leader-resources/land-manager-resources/parking-passes-wilderness-restrictions)
			* [Group Size Norms](https://www.mountaineers.org/volunteer/leader-resources/land-manager-resources/group-size-norms)
		- Blog coming soon! Keep an eye out in April LeaderLines.
		- This is complex, and only getting harder.  And some areas don’t have anything in place, so ask for us to do our own thing.
		- Permits in one area push people to other areas.
		- Questions:  Come to staff.  Amanda is a good resource here.
* View from the Board (Eric)
	+ Gala results: $430,000 raised (gross).
	+ Celebrating life of late Tab Wilkins.  May 19th 1-4pm, Program Center. All are invited.
	+ Coming topic: Teaching and Gathering Places.  Have 5+ proposals to review.  All very well laid out.
	+ Tony would like to report summary of safety report at May BOD meeting.  To confirm with Eric prior to Monday’s ExCom meeting.
* View from the Trenches (Branch Chairs)
	+ Tony - update on Safety Cmte activities.  Thanks for your activity and energy!
	+ Thanks to Sara and Becca - lots of great work this month.

**REMINDER - next meeting is in Tacoma!**

**Meeting Schedule**

* May 15, 2019 - [in person (Tacoma)](https://www.mountaineers.org/locations-lodges/tacoma-program-center/events/branch-leadership-committee-meeting-1)
* June 19, 2019 - concall
* July 17, 2019 - likely will be skipped for summer break
* August 21, 2019 - [in person (Seattle)](https://www.mountaineers.org/locations-lodges/seattle-program-center/events/branch-leadership-committee-meeting-4)
* September 18, 2019  - concall
* October 16, 2019 - [in person (Tacoma)](https://www.mountaineers.org/locations-lodges/tacoma-program-center/events/branch-leadership-committee-meeting-2)
* November 20, 2019 - concall
* December 18, 2019 - concall

Note: Any conference call can be moved to in person, and vice versa.

**Activity Summits**

* November 3, 2019 - [Scrambling](https://www.mountaineers.org/locations-lodges/seattle-program-center/events/2019-scramble-summit)
* November 16, 2019 - [Navigation](https://www.mountaineers.org/locations-lodges/seattle-program-center/events/2019-navigation-summit)